

IT SAP (PP/MM – Master Data) Consultant

Job purpose

The IT SAP Application Expert is responsible for operation & support of SAP PP-PI (planning) and MM (master data) modules.

Location: the position will be based in Bucharest and will report to IT Manager in Romania.

Key responsibilities:

- Providing technical & process support and troubleshooting for PP/MM area/modules;
- Delivering user guides & training for business key users.

Key accountabilities:

1. Operational Excellence

- Contribute to smooth operations of SAP systems, for requested modules;
- Follow the IT security and quality processes;
- Analyse and map clients' business requirements, processes and objectives;
- Providing functional expertise, guidance, presentation, and instruction to end users;
- Analyse and ensure implementation of reporting requirements in the area of responsibility;
- Provide specialized system knowledge to allow system or process improvements;
- Take responsibility for the technical solution of incidents in area of expertise, reacting quickly to limit impacts and resolve the issue;
- Liaising with other IT teams on bug fixes and solution enhancements;
- Prioritize individual incidents or change requests and ensuring the delivery of solutions in line with the operational level agreements to deadlines and quality standards;
- The delivery of documentation to agreed standards, on time and error free.

2. Customer Relationship

- Providing technical advice and troubleshooting for reports in his/her area of responsibility;
- Cross-training and presentations for colleagues and business key users;
- Delivering user guides and support documentation to business key users;
- Ensuring customer satisfaction with SAP solution and proposing enhancements based on customer requirements;
- Plan IT deliveries based on customer needs.

3. Project Contribution

- Working in a small group providing primarily technical and limited business support for project team;
- Preparing data for project teams based close co-operation with business key users.



Job requirements:

- Practical experience with SAP is a must;
 - Practical experience with operation of SAP PP-PI and SAP MM;
 - Experience with other SAP modules is advantage;
 - Experience with Material master data management;
 - Experience with Recipe master data management – BOM, BOR, Production Versioning, Resources (Workcenters);
 - Experience with Planning Processes – Forecasting, MPS, MRP, Capacity Planning;
 - Experience with Production Processes – Preparing & Execution of Process Orders-
- Good written and verbal communication skills and ability to listen and cooperate with other people;
- Good organizational skills including the ability to prioritize and coordinate small teams;
 - Ability to work on his/her own initiative and within a team environment;
 - Ability to investigate and analyse problems and propose solutions;
 - A practical, methodical and structured approach to work;
 - English language on at least upper-intermediate level.

CONTRACT:

Permanent full time job as a external services provider.

You can also send your application to alina.duna@zentiva.com until 31st of July included.

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